



**OFFICE OF THE REGISTRAR : GAUHATI UNIVERSITY
GUWAHATI-781014**

Ref. No.GU/Pub. Sec./AR-14-15/2015/1552-800

Date 30-06-2015

From : U.K. Khanikar, M.Sc., MBA
Dy. Registrar,
Gauhati University

To
The Principal,
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Sub.: **Information from the College for G.U. Annual Report for the period from April,2014 to March,2015.**

Sir/Madam,

I am directed to inform you that the Annual Report of the University for the period **April,2014 to March,2015** is going to be prepared containing full information of its Academic Departments and Affiliated Colleges. The draft report will be placed in the G.U. Court Meeting to be held in the month of December,2015 for approval.

You are aware that the GU Annual Report is an important document of the University to be utilised by the Academic Departments, UGC, Ministry Human Resources, Govt. of India, NGOs and the various Departments of the Government of Assam.

So, I would like to request you kindly to take necessary action for providing information in the form of soft copy (CD/Pendrive) along with hard copy of your college as per proforma to be downloaded from the GU Website www.gauhati.ac.in. on or before **1st September, 2015**.

Please note that the soft copy must be submitted in the MS Word format not in PDF or other.

Soft copy may also be mailed to the E-mail: gauhatiuniversityannualreport@gmail.com.

Looking forward for early response.

Thanking you,

Yours faithfully,

Sd/-
Dy. Registrar
Gauhati University