

**OFFICE OF THE SECRETARY: UNIVERSITY CLASSES
GAUHATI UNIVERSITY**

EXPRESSION OF INTEREST

No. T/2015-16/4003

DATE: 04-03-2016

Expression of Interest is hereby invited from the Govt. Registered & reputed suppliers/ firms dealing in manufacture or supply of wooden/ steel furniture for supplying furniture to the newly constructed Annexed Building of the MBA department, G.U. Interested suppliers /Firm may submit their E.O.I. along with qualifying documents at the office of the undersigned on or before 2-00p.m. on 18.03.16. Further, the interested suppliers/ firms may contact office of the undersigned or Head Dept of MBA during office hour for the details of requirements , specifications & other terms & conditions etc.

Eligibility Criteria. :

1. Registered with Govt. / Semi Govt. Department and Autonomous Body.
2. The supplier/ firm should have experience of successfully supplying furniture to Govt./ Semi Govt. Department / Academic Institutions/ Autonomous Bodies against single order in value not less than Rs. 15 lakhs during last 3 years.
3. No part payment or advance payment shall be made against order. As such the supplier/ firm should have sound financial capacity to complete the supply order without advance or part payment.
4. Annual turnover not less than Rs.20 lakhs in any one year during the last 3 years supported by Audited Balance Sheet, PAN no. & TIN no.

Submission of E.O.I.

The interested supplier / firms satisfying the above qualifying criteria may submit his/ their proposal (EOI) along with the following documents to the under signed on or before 18.03.16.

- i. Attested copies of the qualifying documents as stated above along with registration certificate
- ii. List of similar type furniture supplier orders executed in the last 3 years with supporting documents like order copy, certificate from clients etc.
- iii. Audited balance sheets of last three years
- iv. Latest Bank Solvency Certificate from Schedule bank
- v. Non refundable GU cash receipt or demand draft/ banker's cheque of Rs.2000/- (Two thousands) in favour of "The Registrar, Gauhati University" payable at 'Guwahati towards the processing fee.

Defect Liability Period.

The period of liability shall be 12(Twelve) months reckoned from the date of submission of bill by the supplier. Any defect or damage that appears during this period due to use poor quality materials or poor workmanship, the item shall have to be replaced or to make it good by the supplier at his own cost. 10% of the total bill value will be retained towards security deposit and same will be released after defect liability period.

It should be noted that it is not necessary that the lowest bidder will be awarded the contract. The reputation and credentials of the bidders will be taken into consideration while awarding the contract. The short listed bidders will have to demonstrate sample of their products to be procured.

The Gauhati University reserves the right to reject any or all the E.O.I. without assigning any reason thereof.

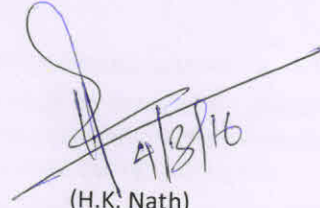
Sd/-H.K. Nath
Secretary
University Classes
Gauhati University

Contd..

Memo No. GU/SUC/T15-16/4003-10 Date- 04-03-2016

Copy to:-

1. The Registrar GU for information of Registrar GU
2. The Treasurer GU for information
3. The Jt. Registrar , GU with a request to place the E.O.I. notice in GU web site
4. The Secy. to V.C. for information of Vice-Chancellor, GU
5. The M/s GULF ADVERTISING, Shukleswar Temple Ghat with a request to publish the notice in the Assam Tribune in the immediate next one issue.
6. Notice Board



(H.K. Nath)

**Secretary
University Classes
Gauhati University**