



GAUHATI UNIVERSITY
NOTICE INVITING QUOTATION

Ref.: NIQ No. Q/16-17/79

Dated: 31.05.16

(Re-tender)

1. Fresh sealed Quotation in two bid system is hereby invited again from the Govt. registered firm/ companies dealing in water Tank cleaning works and having adequate past experience in similar works in Govt. Institutes/ Departments or Universities for the following work:

Name of Work: "Disinfection of overhead /underground water storage tanks of Hostels, Academic/Administrative Buildings & Residential quarters of G.U. maintaining the following 6 (six) stage cleaning processes i.e. 1.Mechanized Dewatering 2. Removal of sludge using special sludge pumping equipments 3.Cleaning the walls & ceilings of the tanks using high pressure water jet. 4. Removal of remaining sludge with the help of Industrial Vacuum Cleaner. 5. Spraying non toxic bio-degradable eco friendly antibacterial agent. 6. Sterilization and disinfection of the tanks using UV Radiation."

Last Date & time for Submission Quotation (Both Technical & Commercial parts i.e. Part-A & B)	2-00p.m. on 01.07.2016
Date & time for opening of Part-A (Technical Bid)	2-30p.m. on 01.07.2016
Time of completion of Work	60 (Sixty) days
Earnest Money to be deposited	Rs.4000/-(Rupees four thousand)

2. Qualifying criteria for selection of bidders for Price Bids:

- a) The bidder must be a Govt. Registered firm/ company dealing in water tank cleaning work
- b) Experience of successfully completing at least one similar water tank cleaning works of value not less than Rs.1.00lakh (Rupees one lakh) against single work order during last 5 (five) years in Govt. /Semi Govt. Department, Autonomous Body.
Work under private sectors will not be considered.

3. Application for Quotation Documents:

- a) Application for quotation document must be accompanied by the attested copies of the qualifying documents as stated below along with registration certificate.
- b) The issue of quotation documents/ paper to a bidder does not automatically meant that bidder is considered qualified for the price part of the bid.
- c) Gauhati University reserves the right to accept or reject any or all applications for issue of quotation document without assigning any reason thereof.
- d) The acceptance of quotation will rest with the authority of Gauhati University who does not bind itself to accept the lowest quoted rate and reserve to itself the right to reject any or all the quotations received without assigning any reason thereof.
- e) In case, the day of submission of the quotation happens to be a holiday on account of Govt. notification or due to some unavoidable circumstances and the submission & opening of the quotations shall automatically be extended to the next working day, the times specified remaining the same.
- f) For all clarifications regarding site conditions, description of work or any other matter related to this notice , the **Superintending Engineer** of Gauhati University may be contacted during office hours on all working days.

Superintending Engineer i/c
Gauhati University

**GENERAL INFORMATION
AND
TERMS & CONDITIONS**

1. Location and Accessibility of Site

The University is located at Jalukbari within the Guwahati City area. The campus has a hilly terrain on southern side, with the river Brahmaputra flowing on northern side. The area has developed to a small township, now known as Gopinath Bordoloi Nagar.

The University is 10 KM from the Lokapriya Gopinath Bordoloi Airport at Borjhar on National Highway no.37, 5 KM from Kamakhya Railway Station and 10 KM from the Deputy Commissioner's office (Kachari) at the heart of Guwahati City. The Capital Complex of Assam at Dispur is 22 KM away from the University.

The University is easily accessible from Guwahati city which has road, rail and air links from all parts of the country. A large number of bus services from the various parts of Assam terminate at Adabari which is less than 2 KM from the Campus. The newly built Inter State Bus Terminus is also 10 Km away on the National Highway No. 37 on the way to Dispur.

2. Scope of Work

The present scope of work is to take up the cleaning work of all type overhead/underground water tanks of Hostels, Academic /Administrative Buildings / Residential Quarters including water tanks situated at hills. The tank cleaning work shall be done following six stage cleaning process .

- a. **Stage1. Mechanized Dewatering:** This process involve cleaning off dirt, mud , algae from the walls, manhole & surroundings and pumping out water , removal of semi sludge with the help of submersible & sludge pump.
- b. **Stage 2.:Removal of sludge :** In this Stage all the sludge which has settled on the floor of the tank shall be sucked out using our special sludge pumping equipments and mud , sand & solid particles shall be removed from the tank with the help of sludge pump.
- c. **Stage 3.High Pressure Cleaning :** Cleaning the walls & ceilings of the tanks using high pressure water jet machine which can create water pressure more than 100 bars.
- d. **Stage 4: Vacuum Cleaning :** The remaining sludge shall be removed with the help of Industrial Vacuum Cleaner.
- e. **Stage 5.Application of anti-bacterial spray:** In the Fifth very important Stage, the walls & ceilings shall be treated by spraying non toxic bio-degradable eco friendly antibacterial agent.
- f. **Stage 6. UV Radiation:** In the final stage , final sterilization and disinfection shall be done using UV Radiation by the UV Radiator to kill any suspended or floating bacteria remaining in the tank.

The bidder shall provide all the required disinfectants & necessary plant & equipment, labour etc. for the successful completion of the work as specified and directed by the department. Bidders should get acquainted with the site condition/ construction type/ material & capacity of water tank etc. before submitting quotation. No request of any change in rates or condition for want of information on any particular issue/question shall be entertained after receipt of the quotation.

3. Earnest Money:

3.1 The bidder must pay earnest money as given in the notice inviting tender with the tender failing which the tender is liable to be rejected. The earnest money can be paid in Demand Drafts or Banker's cheque only from any Nationalised / Schedule 'A' Bank in favour of "**The Registrar, Gauhati University**" payable at Guwahati. EMD submitted in the form of Bank Guarantee will not be accepted and the tender will be summarily rejected.

Note : No interest shall be paid by the Owner on the earnest money deposited by the tenderer. **The earnest money of the unsuccessful tenderers will be refunded within a period of 75 days from the date of award of the contract.**

3.2 The earnest money deposited by successful bidder will be retained till completion of the work but shall be forfeited if the bidder fails to start or to complete the work within the stipulated as mentioned in the tender.

4. Time Of Completion Of Work

The work shall be completed in all respect by the bidder within a period of 60(sixty) days from the date of issue of written order to commence work.

5. Commencement of Work :

The work shall be commenced within 7 (seven) days from the date of issue of the work order and shall be completed in stages on or before the dates as mentioned in the time schedule of completion of work.

6. Submission of Quotation:

6.1. The quotation shall be submitted in 2 (two) parts.

Part-A: Techno-commercial Part: This part will consist of the following documents:

- i) Original set of quotation documents, General information & terms & conditions, Technical specifications etc. and along with the following supporting documents:
- ii) Valid copy of Registration Certificate duly attested by a Gazated officer or Notary along with company's /Firm profile
- iii) Annexure-I: Particulars of the Bidder duly filled in.
- iv) Certified copy of the certificate of incorporation together with certified Memorandum of Articles of Association in case of Company
- v) Certified copy of the partnership deed together with a certified extract from the register of firms in case of Partnership Firm
- vi) Affidavit giving name and address of the proprietor in case of Proprietorship Firm
- vii) Power of Attorney in the name of person who signs the quotation documents.
- viii) Annexure -II (duly filled in) along with supporting documents such as work completion certificate, copy of work order etc. duly attested *Gazetted officer or a Notary*
- ix) Annexure-III: details of the plants & equipments required for tank cleaning work available along with supporting documents.
- x) Valid ITCC and STCC
- xi) Copy of Income Tax PAN Card:
- xii) Earnest Money

Part-B: Price part: Containing the rate (both in fig & words) inclusive of all taxes such as sale tax, service tax etc. Price bid of those bidders whose techno-commercial bid (Part-A) found acceptable shall be opened subsequently.

Part-A Shall be opened at the Office Chamber of the Superintending Engineer , Gauhati University in presence of the intending bidders or their authorized representative.

Price Bid (Part-B) of those bidders who are found to be not qualified after opening of the Part-A shall be returned.

The Bidders must furnish the Technical bid along with all required documents in spiral binding only.

5.2 The Bidders shall submit their technical as well as the price bid in two separate envelopes marking one envelopes as **Techno-commercial Part-A** & other as **Part-B: Price Bid**. These two envelopes shall be placed inside another envelope with name of work & bidder's name on it.

5.3 In case, the day of submission of the quotations happens to be a holiday on account of Govt. notification or due to some unavoidable circumstances and quotations cannot be opened the same shall be opened on the next working day at 2.00p.m.

5.4. Bidders must submit his quotation including queries if any, at the following office:

**The Superintending Engineer,
Gauhati University
Gopinath Bardoloi Nagar, Guwahati – 781 014**

7. Rates to be in Figure & Words:

The Bidders should quote his rate in English both in figure and words

8. The quoted rate shall be inclusive of Service Tax

9. VAT & Income Tax as applicable will be deducted from total bill value as per prevailing Govt. Rule.

10. Validity of the Quoted rate :

The Rate quoted by the bidder shall valid for a period of one year.

11. Submission of Bill & work completion certificate:

The successful bidder after completion of his work , shall submit his bill in triplicate to the undersigned along with the work completion certificate from the respective warden, academic/ administrative heads duly certified by the officer i/c.

ANNEXURE – I**Particulars of Bidder:**

1. Full Name & Address of Bidder: :

Telephone No./Mobile No. :

Fax No. :

E Mail:

2. Whether the firm is private / public limited/proprietorship (attested copies of deed for Articles of Association/ affidavit of the proprietorship duly attested by a Notary or Gazatted officer to be enclosed) :

3. Name of person holding the power of attorney :
(copy of power of attorney attested by a notary or Gazatted officer to be enclosed)
State his present nationality and liabilities

4. Name of partners, their present nationalities with their liabilities (copy of partnership deed attested by a notary or Gazatted officer to be enclosed) :

I / We authorize Gauhati University to make any investigation to verify the correctness of the statements and documents submitted with this application and obtain clarifications or information on the technical and financial aspects of the applicant.

Seal of the Company

(Signature of Bidder)

Date :.....

ANNEXURE – II

List of similar Water Tank Cleaning Woks executed during last 5 (Five) years:

Sl. No.	Full Postal Address of client & Name of Officer-in-Charge	Description of the work	Value of contract	Date of Commence-ment of work	Date of completion	Remarks

Note: Original or attested copies of work order and completion certificates from the client should be attached by the applicant without which information furnished shall be considered null and void. Extra sheet may be added if required.

(Signature of Bidder)
& Seal

List of Plants & equipments available with the bidder for water tank cleaning work : :

ANNEXURE-III

Name of machinery /Equipment	Make , year of Manufacture, Model No. etc.	Capacity	Date of Purchase	Age/Condition	Nos. proposed to be used for this work	Remarks

The bidder must produce the documentary evidence/affidavit in support of his owing the above equipments. Further, the bidder hereby confirms that the number and type of equipment he will deploy for the work will not be less than those listed above, and agrees to bring more equipment or any other equipments , if so warranted in the opinion of the engineer, at no extra cost to Gauhati University.

Date & Seal of the Company

Signature of Bidder

GAUHATI UNIVERSITY
GOPINATH BARDOLOI NAGAR
GUWAHATI – 781 014

QUOTATION

FOR

Disinfection of overhead /underground water storage tanks of Hostels,
Academic/Administrative Buildings & Residential quarters of G.U.

PART – B
PRICE BID

NIT No.Q/16-17/79 Dtd.31.05.16

PRICE BID

Sl.No.	DESCRIPTION OF WORK	QNTY	UNIT	RATE	AMOUNT
	<p>Disinfection of overhead /underground water storage tanks of Hostels, Academic/Administrative Buildings & Residential quarters of G.U. maintaining the following 6 (six) stage cleaning processes</p> <p>Stage1. Mechanized Dewatering: This process involve cleaning off dirt, mud , algae from the walls, manhole & surroundings and pumping out water , removal of semi sludge with the help of submersible & sludge pump. Stage 2.: Removal of sludge : In this Stage all the sludge which has settled on the floor of the tank shall be sucked out using our special sludge pumping equipments and mud , sand & solid particles shall be removed from the tank with the help of sludge pump. Stage 3.High Pressure Cleaning: Cleaning the walls & ceilings of the tanks using high pressure water jet machine which can create water pressure more than 100 bars. Stage 4: Vacuum Cleaning : The remaining sludge shall be removed with the help of Industrial Vacuum Cleaner. Stage 5: Application of anti-bacterial spray: In the Fifth very important Stage, the walls & ceilings shall be treated by spraying non toxic bio-degradable eco friendly antibacterial agent. Stage 6. UV Radiation: In the final stage , final sterilization and disinfection shall be done using UV Radiation by the UV Radiator to kill any suspended or floating bacteria remaining in the tank.</p>			Rate to be quoted per unit both in figure & words	
1.	Capacity upto 1000 liters	86	Nos		
2.	Capacity 1000 - 2000 Liters	356	Nos		
3.	Capacity 3000 liters	2	Nos		
4.	Capacity above 3000 liters upto 10000 liters	10	Nos		
5.	Capacity above 10000 ltrs (100000 ltrs-3 ;90000 ltrs-1; 80000 ltrs. -2; 42000 ltrs -3, 36000 ltrs-1 & 20000 ltrs.-4 nos)	792000	Liters		
6.	Over Head Steel Tank (Near A.T.-10 Girls' Hostel)	180000	Liters		
	TOTAL:				

Date & Seal

Signature of the Bidder