



Standard Operating Procedure (SOP)

(In view of the recent Covid related situation in the State of Assam and ongoing Examinations in the Gauhati University Campus)

In view of the recent Covid related situation in the State of Assam and ongoing Examinations in the Gauhati University Campus, the following SOP is issued for all concern. All are requested to follow the protocols as detailed below:

1. All are requested to make proper use of face masks while attending offices/departments/classes etc.
2. All are strongly advised not to assemble anywhere without specific purpose.
3. All are requested to use the hand wash facility installed in the departments/offices etc.
4. If any one feels symptomatic development of Covid-19, he/she is requested to self isolate and report to the Head of the Department/Controlling Officer/Warden/Chief Warden, as applicable for necessary follow up action.
5. All Heads of the Departments are requested to make sitting arrangements in the examinations halls maintaining proper social distancing.
6. All Wardens are requested to be vigilant about their boarders in respective hostels and to report anything in this connection to the Chief Warden.
7. All Wardens are requested to earmark one or two rooms in respective hostels for necessary isolation to be used as and when required.
8. All Prefects are requested to sensitise the students of the respective hostels not to venture out of the Hostel if it is not essential.
9. The Chief Medical Officer, G.U. Hospital is requested to coordinate to make necessary arrangements of designated ambulances for Covid-19 patients as provided by the Govt. of Assam, as and when necessary.
10. Sanitisers will be supplied by the Office of the Secretary, University Classes to the Departments to be used at the entry points.
11. The Estate Officer is requested to take up sanitisation as and when necessary, particularly in the examination halls.

Issued with the approval of the Hon'ble Vice Chancellor, Gauhati University.

Sd/-
Registrar
Gauhati University

Memo No. GU/Regr(SF)/2021/56

dated: 09/04/2021

Copy to:

1. Secretary, University Classes and Chief Warden, G.U. - with a request to do the needful
2. Controller of Examinations, G.U.
3. Chief Medical Officer, G.U. Hospital - with a request to do the needful
4. Heads of all Academic Departments - with a request to do the needful
5. Wardens of all G.U. Halls - with a request to do the needful
6. Security Officer, G.U.
7. Estate Officer, G.U. - with a request to do the needful
8. Secretary to the Vice Chancellor, G.U.
9. Prefects of all G.U. Halls - with a request to do the needful
10. Notice Boards
11. G.U. Website
12. Office Copy


Registrar
Gauhati University
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