



NOTIFICATION - 74

It is notified for information of all concerned that in order to expedite the workflow of the University, the following officers may be contacted directly for different work/activities as detailed below:

Sl.No.	Work/Activities	Officer to Contact	Contact details
1.	General Administration including Recruitment etc.	Registrar, G.U	registrar@gauhati.ac.in
2.	Examination related matters	Controller of Examinations, G.U.	coe@gauhati.ac.in
3.	College and affiliation related matters	Director, College Development Council, G.U	phukan@gauhati.ac.in
4.	Finance related matters	Treasurer, G.U.	treasurer@gauhati.ac.in
5.	Admission and Hostels etc.	Secretary, University Classes, G.U.	secyuc@gauhati.ac.in
6.	Syllabus, academic, Ph.D, GURET, BeD entrance examination etc.	Academic Registrar, G.U.	ar@gauhati.ac.in
7.	Distance and Online Education	Director, Gauhati University Centre for Distance and Online Education	director_cdoe@gauhati.ac.in
8.	University Law College	Principal University Law College, G.U.	ulcgu.ghy@gmail.com
9.	Construction related matters	Superintending Engineer	sanjib_boruah@gauhati.ac.in
10.	Sports, Cultural Activities, Students Welfare etc.	Director, Students' Welfare, G.U.	dsw@gauhati.ac.in
11.	RTI	PIO, G.U.	deputy.registrar@gauhati.ac.in
12.	Registration and Migration Certificate etc.	Deputy Registrar, G.U.	deputy.registrar@gauhati.ac.in
13.	Public Relation	Secretary to the Vice Chancellor, G.U.	secytovc@gauhati.ac.in
14.	JRF/SRF, other fellowship and research Projects etc.	Project Accounts Officer, G.U.	pao@gauhati.ac.in
15.	Estate Management, Halls and Stadium bookings etc. (except PD Seminar Hall and AT Seminar Hall)	Estate Officer	hkdas@gauhati.ac.in
16.	Security related matters	Security Officer, GU.	pankajkalita136595@gmail.com
17.	Pass certificates, transcripts etc.	System Officer (IT)	angeetabaruah@gauhati.ac.in

The Officer, so designated as shown above may place their reply/correspondence for approval of the Hon'ble Vice Chancellor through the Registrar, G.U.

The Officers are also requested to verify authenticity of necessary information to be provided as per the available data /information in the respective offices of the University.

This notification is applicable to matters pertaining to external communication **from and to** the University.

Issued with approval of the Hon'ble Vice Chancellor, G.U. dated 21.11.2023.

Sd/- Registrar
Gauhati University

Memo No.: GU/ M/ 8828 -70

Copy forwarded for information to:

1. Deans of all Faculties, G.U.
2. Director, Higher Education, Assam, Kahilipara, Guwahati
3. All Concerned Officers, G.U.
4. All Concerned Offices
5. Deputy Registrar, G.U.
6. Secretary to the Hon'ble Vice Chancellor, G.U.
7. Secretary to the Registrar, G.U..
8. System Officer, G.U. - with a request to upload the notification in the Gu website
9. Supdt. Establishment Branch, G.U.
10. Office Copy

Dated: 22.11.2023


Registrar
Gauhati University