



GAUHATI UNIVERSITY

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No. GU/Acad & Ph.D/2025/132-37

Date: 13/2/2025

NOTIFICATION


It is for information of all concerned that the following process will be followed for Ph.D thesis evaluation w.e.f. the date of this notification.

This is issued with the approval of the Hon'ble Vice-Chancellor, G.U, dated 10/02/2025

Process Flow of Ph.D Thesis Evaluation

Sl. No	Item/Subject	Timeline/Deadline
1	Consent	Consent to be taken from all the evaluators of the PhD thesis whose names appear on the Panel proposed by the Supervisor/s of the thesis
2	Despatch of Thesis	Ideally soft copies of the thesis are to be sent to the Examiner. An exception may be made in case an Examiner requests a hard copy. Such preference is to be elicited at the time of the first email sent from the AR office to avoid delay.
3	Eligibility of the Examiner	The Examiner on the panel needs to be a reputed scholar and researcher, of the level of Professor, or Associate Professor who has experience in research supervision. Retired Professors may also be named in the panel. In exceptional cases and depending on the nature of the work, a practitioner may be listed on the panel.
4	Reminder Notice	1 st Reminder: On the 31 st day from the date when the soft copy was sent 2 nd Reminder: On the 40 th day. 3 rd Reminder: A week from the 2 nd reminder (This should be in the form of an email followed by a phone call). Following this sequence, a decision may be taken to send to a different examiner. The first letter sent to the Examiner with the Abstract of the thesis should contain this timeline so that the examiner is kept in the loop)
5	No of hard copies to be deposited at the time submission	2 physical copies are to be submitted along with all the required papers/documents as per current PhD guidelines. Additionally, the pdf of the thesis, identical to the physical copies is to be submitted.
6	Role of Research Guide	Research Guides are required to submit the Examiners' panel with recent and actual/working phone number and e-mail IDs as well as postal addresses

7.	Evaluation Report	A detailed Report is requested from the Examiner of the thesis, with specific comments on, but not limited to, the following: <ol style="list-style-type: none">1. Choice of topic and its relevance.2. Articulation of the research question/Statement of Thesis.3. Research Design/ Research methodology4. Command over the material5. Originality and quality of the work as evidenced by the thesis.6. Quality and clarity of the research communication as evidenced by the thesis7. How well the Objectives have been realised. (Realisation of the study objectives)
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13/2/25
Academic Registrar, G.U

Copy for information to:

1. All Heads of the Academic Departments, G.U
2. The Secretary to the Hon'ble Vice-Chancellor, G.U
3. The Secretary to the Registrar, G.U
4. System Officer, G.U---with a request to upload the same in the G.U website.
5. Office file