



ADMISSION NOTIFICATION

Online Applications are invited from eligible candidates through the prescribed online portal for admission to the following programme for the academic session 2025-26:

Sl. No.	Programme	Department/Colleges	Online Admission Form Link
1.	Two-year programme in Master of Business Administration (MBA)	Department of Business Administration, G.U. and Affiliated Colleges	https://gauhatiadmission.samarth.edu.in/2025/index.php

IMPORTANT DATES:

• Opening of online application submission portal	March 06, 2025 (01:30 PM onwards)
• Last date for online submission of the application form and payment of the application fee	April 11, 2025 (up to 11:55 PM)
• Issue of admit card online	From April 24, 2025 onwards
• Date of the Entrance Test (OFFLINE EXAM)	May 03, 2025 (From 11:00 AM to 01:00PM)

• **ELIGIBILITY CRITERIA FOR APPEARING IN THE ENTRANCE TEST:**

A Bachelor's Degree in any discipline with 50% marks (Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to the reserved categories) in aggregate or in Honours/Major subject (if any) from Gauhati University or any other recognized University. Those who are in the final semester of their Bachelor's degree and have no arrear in earlier semesters may also apply and if selected, must meet the eligibility criteria of the MBA programme prior to first semester MBA examinations.

• **SELECTION CRITERIA:**

(a) **A Written Test** shall be conducted by Gauhati University for screening of candidates for Group Discussion and Personal Interview rounds. Applicants acquiring a valid MAT/CAT/XAT/CMAT or other national level MBA Entrance Test score of 75 percentile or more may choose to opt out of the written test conducted by Gauhati University and can directly appear for the Group Discussion and Personal Interview rounds. However, for candidates having a valid MAT/CAT/XAT/CMAT or any other national level MBA Entrance Test score of 75 percentile or more and also appearing in the written test conducted by Gauhati University, the higher score between both shall be considered.

(b) **Group Discussion and Personal Interview:** Applicants clearing the written test or having a valid MAT/CAT/XAT/CMAT or other national level MBA Entrance Test score of 75 percentile or more will be finally selected for admission based on their performance in Written Test or MAT/CAT/XAT/CMAT or other national level MBA

• **IMPORTANT INSTRUCTIONS FOR APPLICANTS SEEKING RESERVATIONS**

UNDER OTHER CATEGORIES:

Applicants seeking admission under the following categories must submit the prescribed “**Other Quota Form**”, which can be downloaded from the admission portal:

- Differently Abled
- Son/Daughter of permanent in-service Employees of Gauhati University
- Son/Daughter of Ex-Employees of Gauhati University
- Son/Daughter of Ex-Defence Personnel
- Fringe Village
- NCC/NSS
- Extra-curricular & Co-curricular Activities

Along with the dully-filled Other Quota Form, applicants must submit supporting documents and a printed copy of the common online application form submitted to the portal. The above mentioned two forms (Application Form and Other Quota form) along with the self-attested supporting documents must be submitted either in person or by post to Room No. 14, Office of the Secretary, University Classes, Gauhati University, Gopinath Bardoloi Nagar, Guwahati, Assam, 781014, on or before April 21, 2025 during office hours on all working days only.

• **ESSENTIAL POINTS TO BE NOTED BY APPLICANTS BEFORE APPLYING**

ONLINE:

- a) Applicants are required to apply online ONLY.
- b) Each applicant must scan his/her photograph and signature, ensuring that both the photograph and signature comply with the required specifications as mentioned in the upload section of the online application process.
- c) Signature in CAPITAL LETTERS will NOT be accepted.
- d) Keep all the necessary details/documents/certificates ready for the documents upload section and a successful online payment of the application fee is required to submit an online Application Form.
- e) Applicants must have a valid personal email ID and contact number, which should be kept active till the completion of this admission process. Under no circumstances, he/she should share/mention e-mail ID to/of any other person. In case an applicant does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online and must maintain that e-mail account.

• **PROCEDURE FOR APPLYING ONLINE:**

New applicants must register on the Admission Portal before filling out the application form. The link for the registration on the admission portal is given below:

<https://gauhatiadmission.samarth.edu.in/2025/index.php>

1. Click on the New Registration tab.
2. Read the Important Instruction section before registering on the portal.
3. The student registration form requires correct details.

4. Add the Full Name of the Applicant in the Applicant's Full Name.
5. Add Date of Birth in the format of Day, Month, and Year.
6. Enter the correct Mobile Number and email ID of the applicant.
7. Set your account password in Enter Password.
8. Enter Captcha for verification
9. Click on Register.
10. An OTP will be sent to the registered Email ID. Enter the OTP.
11. After this the account has been successfully registered.
12. Once done, a success message will be displayed. You may now login using your Roll Number and the password you just created.

After registering on the Portal, the applicant must login to his/her registered account on the portal to complete the online application form submission process by following the steps outlined below:

- In Step 01, complete your profile details
- In Step 02, choose the programme you are applying for
- In Step 03, pay the prescribed fee online and submit the application

- **APPLICATION FEE:** An application fee of Rs.1,000/- (Rupees One Thousand only) is to be paid online.

HOW TO PAY THE APPLICATION FEE ONLINE:

Candidates have the option of making the payment of the application fee through the ONLINE MODE as other modes of payment will not be accepted. The payment can be made by using Internet Banking, UPI, Wallets, QR, Debit Cards. The fee once paid is non-refundable.

After successfully completing the online application process, candidates need to print and keep their payment e-receipt and filled-up online application form for future reference.

However, the applicants seeking reservations under other categories must submit the printed copy of their application form along with other necessary documents to the Room No. 14, office of the Secretary, University Classes, G.U. as stated in the important instructions for applicants seeking reservations under other categories.

All applicants are advised to follow the eligibility criteria before filling up the online admission form. Merely appearing in Entrance Test does not confer any right to the candidate for admission to the programme. Students are also advised to keep visiting the University website (www.gauhati.ac.in) from time to time to know about any change of policy and dates that may occur, if and when required.


Secretary, University Classes
Gauhati University

Ref.No: SECY/UC/2025/ 891

Date :06 /03/2025

Copy forwarded for favour of information to:

1. The Registrar, G.U.
2. The Treasurer, G.U.
3. The Head, Dept. of Business Administration, G.U.
4. The Nodal Officer, Samarth Portal, G.U.
5. The System Officer, G.U. with a request to publish the above notification in the G.U. website.
6. Secretary to the Vice-Chancellor, G.U.
7. Notice Board.


Secretary, University Classes
Gauhati University