



Ref.No: SECY/UC/2025/3914

Date: 09/10/2025

NOTIFICATION

[Online Application for Fee Waiver Scheme]

This is for information of all concerned that all **First and Third Semester Post Graduate students of the Gauhati University Academic Departments**, who have taken admission under the Fee Waiver Scheme, as well as PG Third Semester students whose parental annual income is less than Rs. 4.00 lakh per annum for the current financial year, are hereby directed to apply online before 10/10/2025 (up to 11:55 PM) to avail the fee waiver benefit, as per the instructions given below:

1. Proof of Income/Documents Required to Apply:

- (i) A valid Income Certificate from the Local Revenue Circle Officer.
- (ii) Ration Card issued by the competent authority.

Note: Applications submitted with any document other than the above-mentioned shall be **summarily rejected** without assigning any reason thereof.

4. Application Process:

Eligible students must apply **directly through the student portal** at the following link:
<https://assamshesp.samarth.edu.in/index.php>

Steps to Apply:

Step 1: Click on “New User Registration” Tab (follow the steps mentioned on the portal)

Step 2: Login and upload the required documents (each uploaded file should be **less than 500 KB**).

3. Enrolment/Roll Number to be Entered in Enrolment/Roll Number input box during New User Registration in the Application Portal:

• **For PG First Semester Students:**

Use the **Registration Number as mentioned in the Provisional Merit List of PGET-2025** (available at <https://admissions.gauhati.ac.in/> under PGET 2025).

• **For PG Third Semester Students:**

Use the **Application Number as mentioned in the Provisional Merit List of PGET-2024** during admission in the First Year (Admission Year-2024).

4. User Manual:

Students are advised to carefully read the User Manual on applying for scholarship through student login, attached below, before submitting the online application.



5. Important Note:

- i. The deadline for submitting online applications and completing verification has been fixed by the Government of Assam. As such, the University cannot extend the deadline in any way.
- ii. **PG Third Semester students**, whose **parental annual income is less than Rs. 4.00 lakh per annum for the current financial year**, are also **eligible to apply for the scheme**. Such students are directed to **collect the Fee Waiver Certificate** from **on or before 2:00 PM on 10/10/2025**.
- iii. The **Fee Waiver Certificate** issued by the **Office of the Secretary, University Classes, Gauhati University** shall not be used as **Proof of Income/Documents** required for applying online.
- iv. **PG First Semester students** who were **unable to submit valid Income Certificates or Ration Cards** at the time of admission but **now possess valid documents**, are also **eligible to apply** for the fee waiver scheme.

Secretary
University Classes, GU

Memo No. SECY/UC/2025/ 3914-A

Date: 09-10-2025

Copy for the favour of information to:

1. The Registrar, G.U.
2. All the Concerned HoDs, GU
3. All Wardens, G.U. Halls
4. The Deputy Secretary, University Classes, G.U.
5. The Secretary to the Vice-Chancellor, G.U.
6. The Prof. HKD Sarma, Dept. of IT, GU with a request to publish the above notification in the G.U. Website
7. The Hostel Administrator (Female) G.U.
8. Security Officer, G.U.
9. Hostel Notice Boards.

Secretary
University Classes, GU



User Manual on Applying for Scholarship through Student Login

Introduction

This is the reference document for applying for scholarships through student login.

Step 1:- Please follow these instructions to access the student portal.

If you are a first-time user of the Assam Higher Education Student Portal, please click on the ‘**New User Registration**’ option and mention your Enrollment Number and Captcha.

← → ↺ 📄 assamshesp.samarth.edu.in/index.php/studentlogin/registration/register 🔍 ☆ ⚡ 🔄

📁 Samarth Important... 📁 Automation BOTS(...) 📁 Configuration of Ba...

Assam State Higher Education Portal

General Instructions for Registration

● ● ● Student Portal

Registration

Enrolment/Roll Number

Enter the Enrolment/Roll Number

Captcha

137531

Click on the text to change the captcha

Register

If you have registered user on the portal, You can log in directly by entering your enrolment number, password, and the captcha in the login form.

Registered User?

If you have registered earlier, please login below.

Login

Enrolment / Roll Number

Enrolment / Roll Number ⓘ

Username cannot be blank.

Password

Password

Click on the text to change the captcha

Captcha **137531**

Login

New User?

If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:

Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:

You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

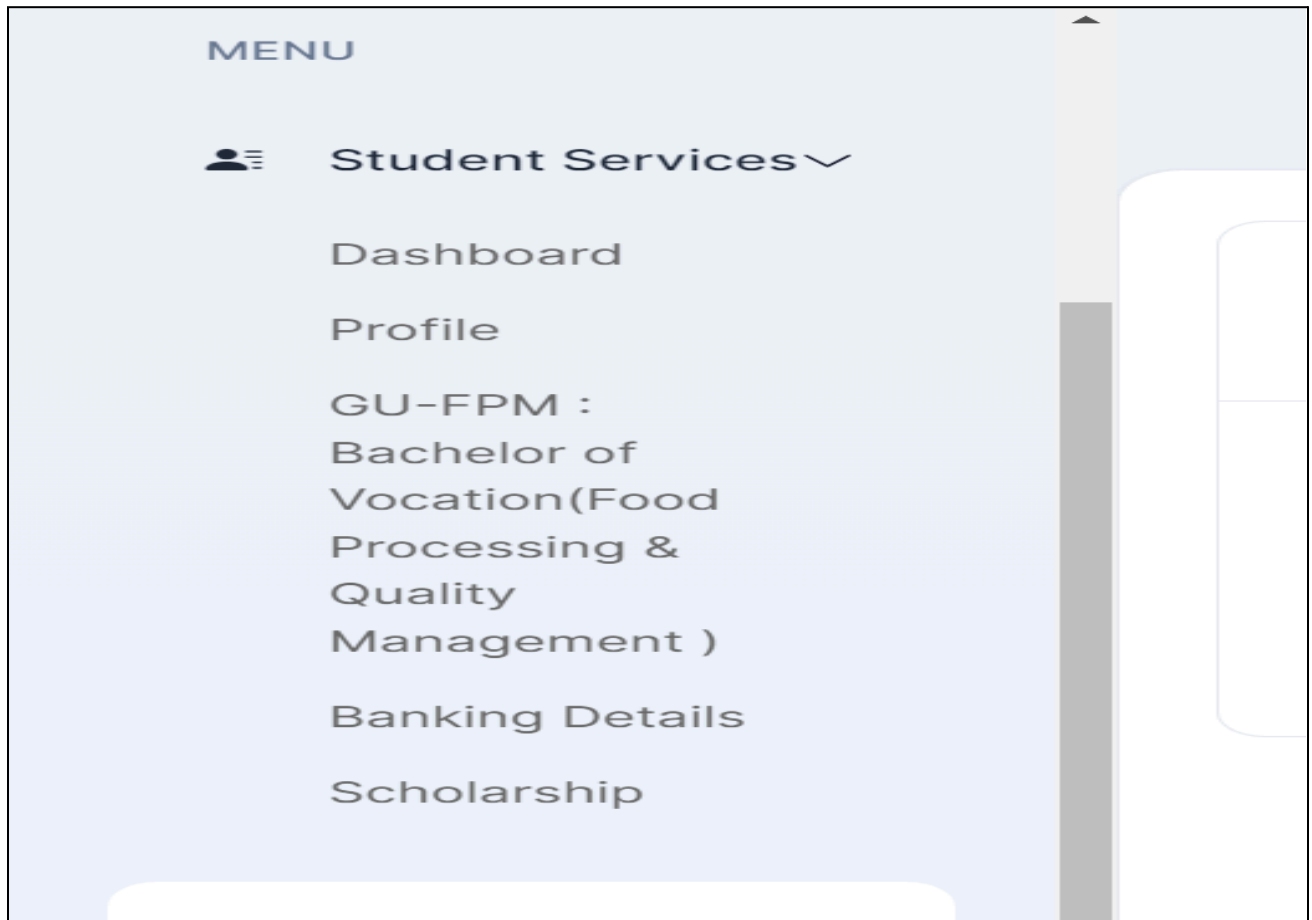
In case you have forgotten your password:

Please use the link below to reset your password.

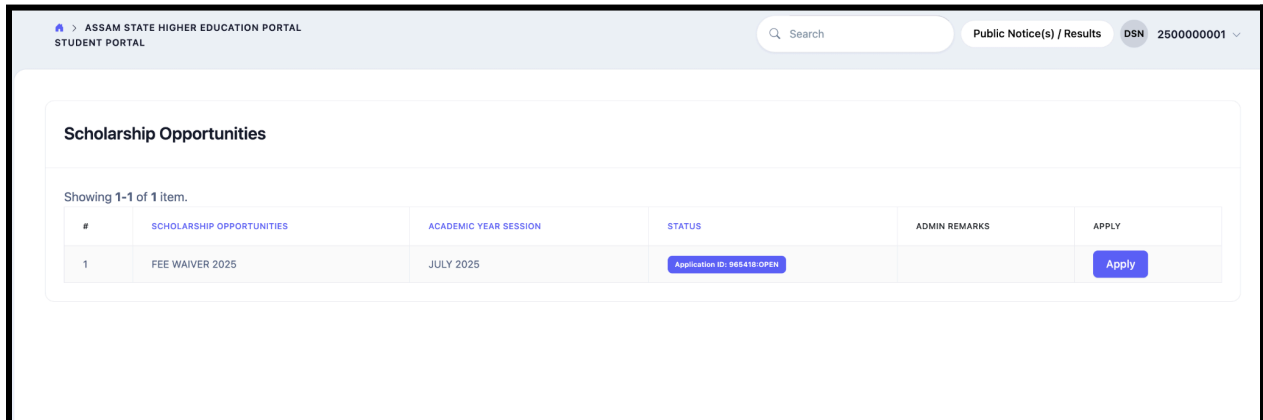
Reset Password

Step 2:- Click on the Scholarship option which is visible on the left Menu.

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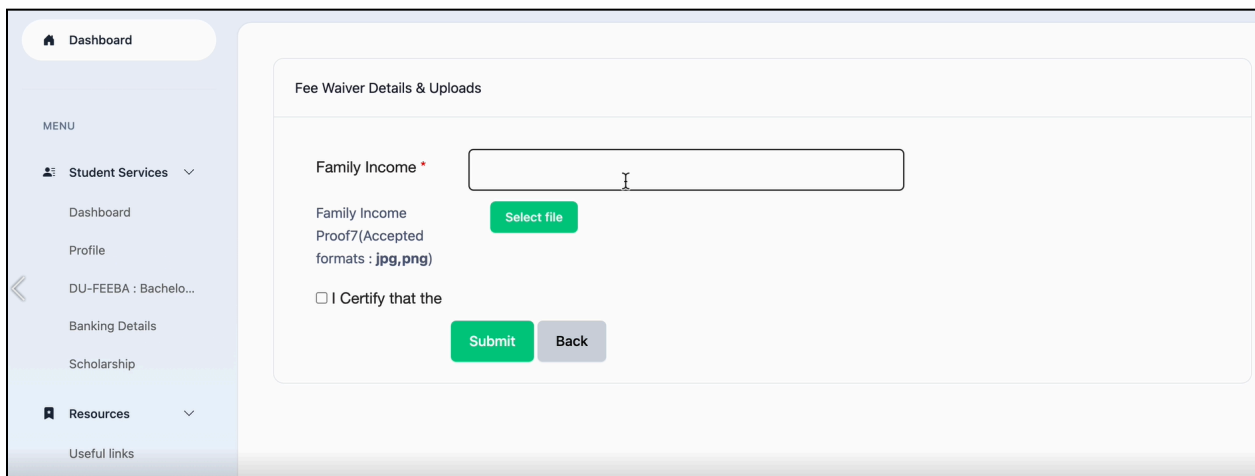
Step 3:- A list of Scholarship opportunities will be displayed.



The screenshot shows the 'ASSAM STATE HIGHER EDUCATION PORTAL STUDENT PORTAL' interface. At the top, there is a search bar and a 'Public Notice(s) / Results' section with a dropdown menu showing 'DSN' and '2500000001'. The main content area is titled 'Scholarship Opportunities' and displays 'Showing 1-1 of 1 item.' Below this is a table with the following structure:

#	SCHOLARSHIP OPPORTUNITIES	ACADEMIC YEAR SESSION	STATUS	ADMIN REMARKS	APPLY
1	FEE WAIVER 2025	JULY 2025	Application ID: 965418-OPEN		Apply

Step 4:- Students can apply for a specific scholarship in this section.



The screenshot shows the 'Fee Waiver Details & Uploads' form. It includes a sidebar menu with 'Dashboard', 'Student Services', 'Dashboard', 'Profile', 'DU-FEEBA : Bachelo...', 'Banking Details', 'Scholarship', 'Resources', and 'Useful links'. The main form area has the following fields and buttons:

- Family Income ***: A text input field with a 'Select file' button below it.
- Family Income Proof7(Accepted formats : jpg,png)**: A text input field.
- ☐ **I Certify that the**
- Submit** and **Back** buttons.

Step 5:- Once the student clicks on the Fee Waiver scholarship (Apply) option, then he/she needs to fill in the below-mentioned details:

- **Family Income:-** The annual family income is up to Rs 4,00,000.
- **Income Proof:-** Upload the document related to the annual income in JPG, Pdf, or PNG format.
- Click on the Check box mentioned on **I Certify** and then on **Submit**.

After clicking on the **Submit** button, the data will be recorded successfully.

Step 6:- The scholarship status is shown under the Status option.

Scholarship Opportunities				
Showing 1-1 of 1 item.				
#	SCHOLARSHIP OPPORTUNITIES	STATUS	ADMIN REMARKS	APPLY
1	FEE WAIVER	Application ID: 523734-VERIFICATION_PENDING		

Students can check the status of scholarship application and the remarks mentioned by the college Principal here.

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